



Job Description

Post: Class Teacher, Westlands Primary School

Accountable to: Key Stage Leader/Deputy Headteacher/ Headteacher

Main purpose of the post

To ensure high quality teaching, effective use of resources and the highest standards of care, learning and achievement for all pupils.

Main duties and responsibilities

Knowledge and Understanding

- To have an up to date knowledge and understanding of the professional duties of teachers and the statutory framework within which you work.
- To take responsibility for implementing school policies and practice, including those relating to equality of opportunity.

Planning, teaching and class management

- Work to achieve the general and particular aims of the school, expressed in the Westlands Primary School Aims and Values Statement.
- To plan effectively to ensure pupils have the opportunity to meet their potential, notwithstanding differences of race and gender, and taking account of the needs of pupils who are under achieving or very able.
- To plan effectively to meet the needs of pupils with Special Educational Needs in collaboration with the SENCO.
- To support the needs of vulnerable pupils within the class.
- To assess, record and monitor each pupil's progress in line with the National Framework profile and to report to parents.
- To monitor pupil's class and home activities, providing constructive, oral and written feedback.
- To use teaching strategies that keep pupils engaged through effective questioning, lively presentation and good use of resources.
- To create a safe and stimulating learning environment that supports learning and in which pupils feel secure and confident.
- To set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline based on mutual respect and personal responsibility. To deal with inappropriate behaviour in the context of the school Aims and Values Statement and Behaviour Policy.
- To promote the intellectual, physical, and personal development of the pupils in school.
- To set a good example to the pupils taught through presentation and personal conduct.

Wider professional effectiveness

- To take responsibility for own professional development including Performance Management procedures.
- To attend training in and out of school, as directed by the Leadership Team.

- To manage the co-ordination of a curriculum area or non-curriculum area. (Not applicable to NQTs)
- To work effectively as a member of the school team, establishing and maintaining good relationships with colleagues, parents and pupils.
- To manage support staff and other adults effectively, involving them where appropriate with the planning and management of pupil's learning.

As a term of your employment, from time to time, you may be required to perform duties of a similar or related nature to those outlined in this job description

PERSON SPECIFICATION

	Essential	Desirable
Qualification, Training and Experience	<p>The successful candidate will have:</p> <ul style="list-style-type: none"> • Qualified teacher status (QTS) • Degree 	Experience in more than one year group.
Knowledge and Understanding	<p>The successful candidate will:</p> <ul style="list-style-type: none"> • Have a clear understanding of the National Curriculum and its application • Have knowledge of strategies that enable the teacher to teach mixed ability pupils within the same class and provide work which is differentiated to cater for the entire ability range • Have knowledge and understanding of Primary Curriculum and its application • Be able to develop a creative curriculum • Be able to motivate and inspire pupils • Have an understanding of team work 	
Skills and Aptitudes	<p>The successful candidate will be able to:</p> <ul style="list-style-type: none"> • Prioritise and manage time effectively and work under pressure • Achieve challenging professional goals. • Teach a wide range of subjects across the primary age range • Use effectively a variety of teaching and organisational styles and resources including ICT • Develop and maintain good professional relationships and contribute positively to curriculum development • Set high standards and provide a role model for staff and pupils • Deal sensitively with people and resolve conflicts • Display a high level of written, oral and communication skills 	<p>The school would also like the successful candidate to be able to:</p> <ul style="list-style-type: none"> • Display excellent classroom management skills and strategies.
Personal Qualities	<p>The successful candidate will:</p> <ul style="list-style-type: none"> • Be passionate about Learning and Teaching • Be Highly motivated and enthusiastic • Display warmth, care and sensitivity in dealing with children • Be open minded, self-evaluative and adaptable to changing circumstances and new ideas • Be able to enthuse and reflect upon experience • Have a willingness to be involved in the wider life of the school • Have the ability to prioritise • Have good interpersonal/ communication skills • Have energy, enthusiasm and a sense of humour 	